

OUR REF: GDC/MD/02/9/PK-pk

31st July 2025

TO: ALL GDC SUPPLIERS / PROSPECTIVE SUPPLIERS

Dear Sir/ Madam,

RE: REGISTRATION TO ELECTRONIC GOVERNMENT PROCUREMENT (e-GP) SYSTEM.

Reference is made to the roll out of an end-to-end electronic Government Procurement (e-GP) system.

GDC would like to inform all prequalified suppliers to register on the Electronic Government Procurement (e-GP) Portal. This directive, issued by The National Treasury, mandates that all prequalified suppliers register on the e-GP portal. The registration is mandatory for suppliers to participate in procurement opportunities under the new e-GP system.

1. Supplier Registration on the e-GP Portal:

All suppliers who have not yet registered on the e-GP portal are reminded to complete their registration as soon as possible to avoid any inconveniences in participation in procurement processes. Submit the e-GP registration number to GDC upon registration in the system.

- i. **Self-registration** is required on the e-GP portal: www.egpkenya.go.ke
- iv. Suppliers within Nairobi may visit the e-GP offices at **Room 622, Treasury Building, Harambee Avenue (6th Floor)**, for in-person assistance between **9:00 a.m. – 4:00 p.m.**
- v. The **Supplier Registration Module Manual** is available on the e-GP portal for guidance.

2. Supplier Training on the e-GP System

To ensure a smooth transition to the e-GP system, training sessions are conducted by The National Treasury every Thursdays.

All suppliers are **strongly encouraged to register and attend** the training to familiarize themselves with the new e-GP system and ensure compliance with the new procurement process.

We urge all suppliers to comply with this directive promptly to ensure smooth and uninterrupted business transactions with the Geothermal Development Company.

Yours



PAUL K. NGUGI
MANAGING DIRECTOR & CEO