

11th November, 2020.

TO: ALL BIDDERS

Dear Sir/Madam,

ADDENDUM 2: CLARIFICATION

REQUEST FOR PROPOSAL FOR PROVISION OF PUBLIC RELATION CONSULTANCY SERVICES – REF NO. GDC/CCM/RFP/025/2020-2021

In response to bidder's request for clarification, GDC wishes to provide the following clarification;

Bidder's Question 1

Please provide the forms for Confidential Business Questionnaire & Declaration of Undertaking

GDC Response

Enclosed please find the Confidential Business Questionnaire & Declaration of Undertaking (Annex 1 & Annex 2).

NB: All other instruction including the tender closing date of **Tuesday 17th November, 2020 at 2.00Pm** remain unchanged.

Yours faithfully,



DORIS KYAKA
MANAGER, SUPPLY CHAIN
FOR: GEOTHERMAL DEVELOPMENT COMPANY

ANNEX 1 - CONFIDENTIAL BUSINESS QUESTIONNAIRE FORM

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2 (c)whichever applied to your type of business. You are advised that it is a serious offence to give false information on this form

Part 1 – General:

Business Name

Location of business premises.

Plot No..... Street/Road

Postal Address Tel No. Fax E mail

Nature of Business

Registration Certificate No.

Maximum value of business which you can handle at any one time – Kshs.

Name of your bankers Branch

Part 2 (a) – Sole Proprietor		
Your name in full		Age
Nationality		Country of origin
<ul style="list-style-type: none"> • Citizenship details 		
Part 2 (b) Partnership		
Given details of partners as follows:		
Name	Nationality	Citizenship Details
Shares		
1.
2.
3.
4.

Part 2 (c) – Registered Company

Private or Public

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State the nominal and issued capital of company-

Nominal Kshs.

Issued Kshs.

Given details of all directors as follows

	Name	Nationality	Citizenship Details
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Shares

1.....

2.....

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3.....

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4.....

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5.....

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Date Signature of Candidate

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ANNEX 2 - DECLARATION OF UNDERTAKING

We underscore the importance of a free, fair and competitive procurement process that precludes abusive practices. In this respect we have neither offered nor granted directly or indirectly any inadmissible advantages to any public servant or other person nor accepted such advantages in connection with our bid, nor will we offer or grant or accept any such incentives or conditions in the present procurement process or, in the event that we are awarded the contract, in the subsequent execution of the contract. We also declare that no conflict of interest exists in the meaning of the kind described in the Public Procurement & Disposal Act 2015

We also underscore the importance of adhering to the law in the implementation of the project.

We will inform our staff about their respective obligations and about their obligation to fulfil this declaration of undertaking and to obey the laws of the country.

We also declare that our company/sub-contractors/ all members of the consortium has/have not been debarred to engage in procurement/ included in the list of sanctions.

We acknowledge that, the client is entitled to terminate the contract immediately if the statements made in the Declaration of Undertaking were objectively false or the reason for exclusion occurs after the Declaration of Undertaking has been issued.

Dated this _____ day of _____ 20 _____

(Name of company)

(Signature(s))